SYRACUSE

Harvest FESTIVAL

Saturday, October 3, 2026

Hosted by the Syracuse Parks & Recreation Department

Date/Time/Location: The event will take place on Saturday, October 3, 2026 from 10:00AM-2:00PM at Lakeside Park located across from the Syracuse Community Center.

Registration: Vendors may register for the event starting May 23, 2026.

Fee: $25.00 for one 10'x10' booth space. This fee does not apply to seasonal vendors of the Artisans & Farmers Market.

Cancellations/Refunds: Vendors who would like a refund are required to notify the parks department in person, by e-mail (dlursen@syracusein.org) or by phone (574-457-3440) before 5:00PM on Friday, September 25 if they will not be utilizing their booth space.

Items: The same policies that guide the Artisans & Farmers Market regarding permissible items will apply to this event and are as follows:

- **Produce:** Vendors selling produce must grow at least 50% of their items for sale.
- **Home Based Vendor Products:** All home based vendor products (baked goods, candy, preserves, syrup, honey, etc.) must have proper labeling.
- **Art/Crafts/Jewelry:** All artisan items must be original and handmade by the vendor selling them. Independent consultants representing direct sale companies are not permitted to sell at the festival.
- **Prepared Food:** Vendors who sell or sample food for consumption on-site must have a permit from the Kosciusko County Health Department.

Setup/Parking: Vendors may arrive at the park to setup between 8:00AM-10:00AM. Vendors may park on Long Dr. in front of the community center to unload their items. Vendors will then be asked to move their vehicles to the parking lot north of the community center once they have unloaded their items to make room for other arriving vendors.

Space Occupation: Vendors must be present at their booths or have a representative cover them during the event hours from 10:00AM-2:00PM. Early tear downs are only permissible in emergency situations.

Signage: Vendors must keep all signage and other advertising materials confined in their booth spaces.

Weather Policy: The festival will take place rain or shine and only be canceled in the event of severe weather conditions.

Information: For more information, contact the Syracuse Community Center at 574-457-3440.

Vendor Agreement

Name: _____Business/Farm:_____

Address:_____City:_____State:_____Zip:_____

Phone: (_____)_____E-Mail:_____

Product(s):_____

Please make checks payable to Syracuse Parks Department. Forms can be mailed to our address at 1013 North Long Dr. Syracuse, IN 46567

I affirm that I have carefully read the vendor contract and agree to all terms and conditions stated herein and further hold harmless the Town of Syracuse and its agents for any claims of personal injury or property damage or loss arising out of or related to my participation.

_____ _____

Signature Date